

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## MINUTES OF THE REMOTE MEETING OF THE CHANGING PLACES WORKING GROUP HELD ON MONDAY 22<sup>ND</sup> MARCH 2021

START 6:30pm  
FINISH 8:00PM

<b>Councillors present:</b>	Malik, Taylor and Williams
<b>Non-Councillor Members present:</b>	Fiona Dunne, Lewis Kirdale and Darryl Smith
<b>Councillors in attendance not a member of this committee:</b>	Clough and Owen (part of meeting)
<b>In attendance:</b>	Ruth Batterley, Town Clerk
<b>Members of the public:</b>	Four

### 2021/17 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

There were none.

### 2021/18 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

There were none.

### 2021/19 Minutes of the previous meeting

- a) To confirm as a correct record the minutes of the meeting held on 16<sup>th</sup> February 2021.

**Resolved** to approve the minutes of the meeting held on 16<sup>th</sup> February.

### 2021/20 Public Participation

**Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.**

No member of the public wished to speak.

### 2021/21 Non councillor members of working group

- a) To receive an update on non councillor completion of forms to be on the working group.

Non councillors who had not completed their forms were asked to do so.

#### **2021/22 Updates since last meeting**

- a) **Draft specification/customer requirements document commenced.** The draft customer requirements document was discussed. It was noted that the customer requirements need to be correct before the work is put out to tender.
- b) **Planning permission plans commenced.** Noted. The documents are expected at the end of this week.
- c) **Purchase of UK Funding Directory.** The order has been placed.

#### **2021/23 Funding**

- a) **To consider the list of potential funders.** Councillor Clough arrived at 18:48. It was noted that Alex Ross Shaw has his own discretionary grant fund, that the Portfolio holder for Health and Well Being is Councillor Sarah Ferriby.
- b) **To consider recommending to the full council that the clerk be delegated to write for funding support to the organisations on the list. Resolved** that this be recommended.
- c) **E-mail regarding government funding.** Noted. Councillor Owen arrived at 7:00pm.

#### **2021/24 Customer requirements**

- a) **To consider the draft specification of customer requirements.** It was noted that decisions need to be taken and these will be informed by the consultation.
- b) **To receive the reply from Access 4 All.** Noted.
- c) **To consider next steps**

#### **2021/25 Consultation**

- a) **To consider the list of consultees.** There was wide discussion about the consultation; it was noted that the consultation needs to have clarity and have a deadline.
- b) **To consider the scope of the consultation.** See point a. One member of the public left the meeting at 19:41. Councillor malik left the meeting at 19:44 and returned at 19:47.
- c) **To consider next steps. Resolved** Councillor Taylor will draw up the consultation in time for the next meeting.

#### **2021/26 Project Plan**

- a) **To receive the updated project plan.** The project plan was received.
- b) **To consider next steps on the project plan.** The project plan will be tabled at each full council meeting.

#### **2021/27 Ilkley toilet refurbishment**

- a) **To receive information on the Ilkley toilet conversion.** It was noted that the Ilkley toilet refurbishment is costing £117,000. There is no Changing Places facility being installed.

#### **2021/28 Date of next meetings**

**To note the date of the next meeting as being Monday 19<sup>th</sup> April at 6:30pm**